



**THE WEST AFRICAN EXAMINATIONS COUNCIL**  
**PRIVATE MAIL BAG NO.1022, YABA-LAGOS**

**INTER-OFFICE MEMORANDUM**

**FROM:**

**TO:**

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**WAY BILL**

**Date:.....**

**PREPARED BY:**

**SIGN**

**DATE**

**COLLECTED FOR DELIVERY BY:.....SIGN:.....DATE:.....**

**RECEIVED**

**BY**

**SIGN**

**DATE**

**TELEPHONE NUMBER:**