



v1.10.5

WAEC Mobile App Training Manual

Run the application

After double-clicking the app icon on your phone, you will see a splash screen for a few seconds and then the landing page will appear.



Splash screen



Landing screen

From the landing screen, you can click on a menu to access any of the following modules:

- WAEC Locator
- PED Malpractice report module

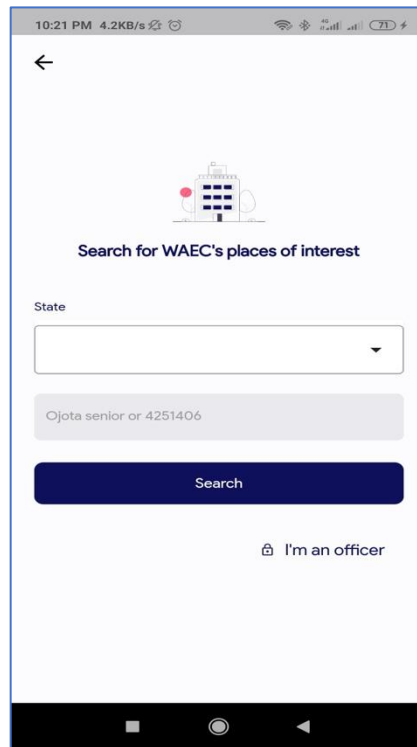
WAEC Locator

Main characteristics:

The WAEC Locator functionalities allow to search and capture data for WAEC places of interest. Search functionality is accessible by both staff and general public while the data capture functionality is only accessible by Council's staff, after such staff must have been identified by providing their official email credentials.

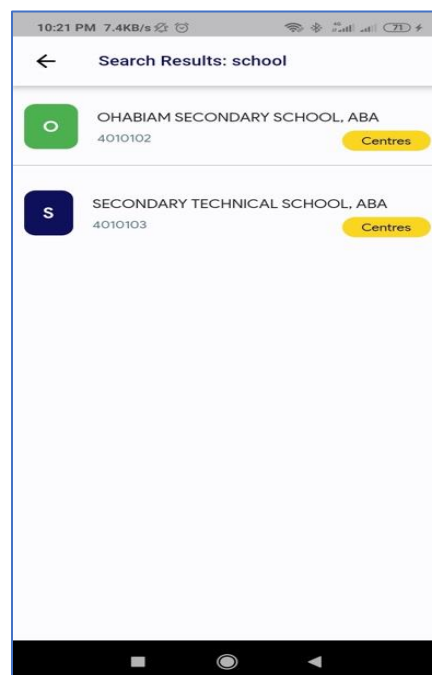
Search for place details

1. The general public can access the search functionality by clicking on the “Search For Places” menu, and they will be presented with a search screen.



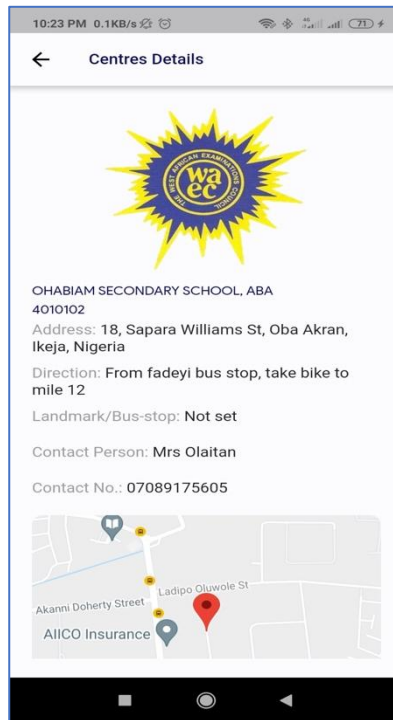
Search screen

2. User can search by filling the search box and also select state, if they want to search within a particular state.
3. After clicking on the “Search” button, a loading dialog box would appear while the app tries to fetch search results.



Search result screen

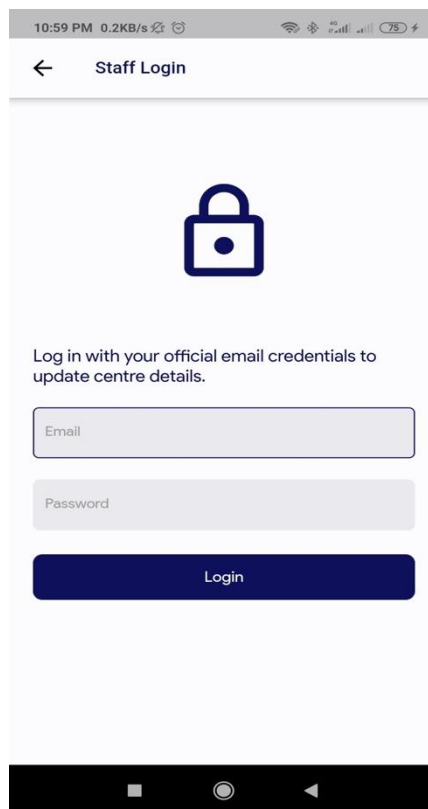
4. User can click on any of the search result list item to view details of the selected place.



Details screen

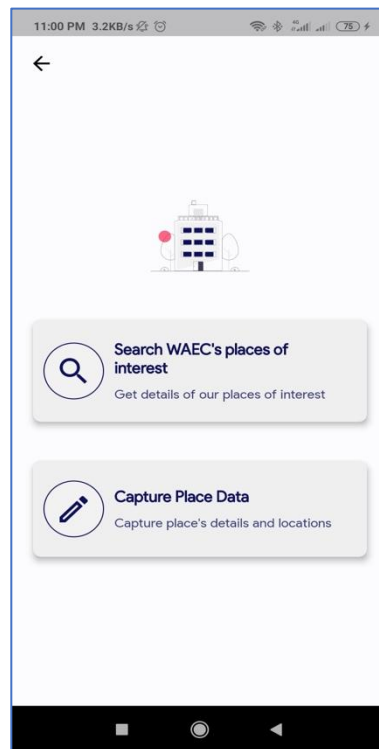
Capture Place Data

1. Click on the "I'm an officer" text on the search screen.
2. Authenticate your identity by providing your official email credentials on the authentication screen



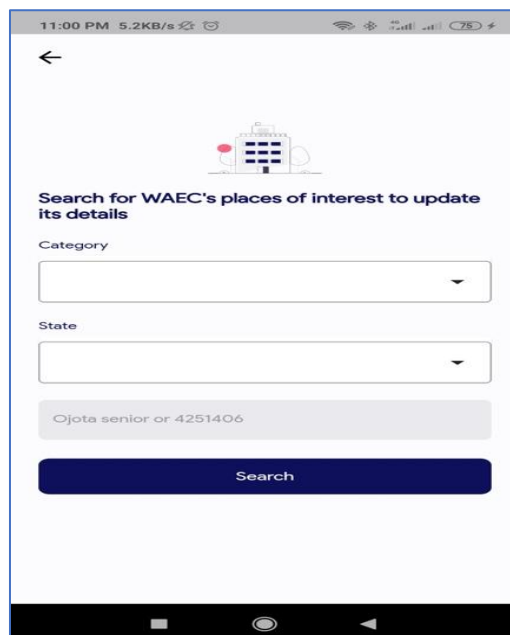
Authentication screen

3. After the staff must have been authenticated, they get presented with staff landing screen, where the staff can select a menu based on their task



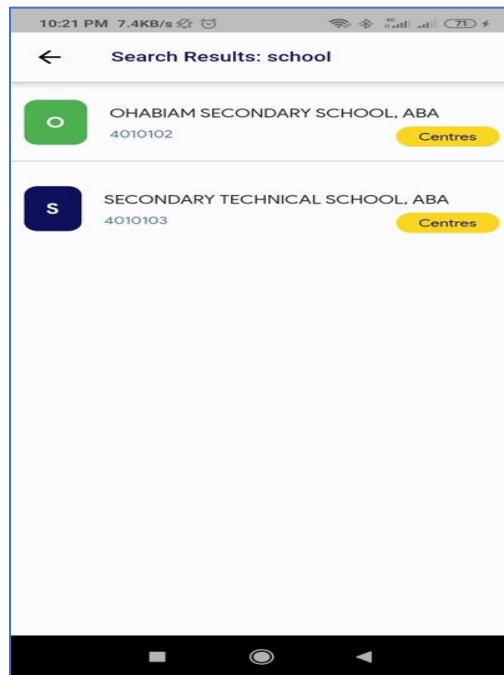
Staff landing screen

4. On click of the “Search WAEC’s places of interest” menu, the user gets to the search screen that works same way as the search functionality explained above. Staff can access more data that are not meant for the consumption of the general public.
5. On click of the “Capture Place Data” menu, the user gets to an advanced search screen where they can search for the place which they want to capture data for, by selecting the place category, state(optional) and filling the search box.



Advance search screen

6. Clicking on the “Search” button gets to the search result screen based on the search criteria provided on the search screen.



Search result screen

7. Clicking on an item on the result list of the search result screen gets the user to the “Data Capture screen”, where they can capture the necessary data required.



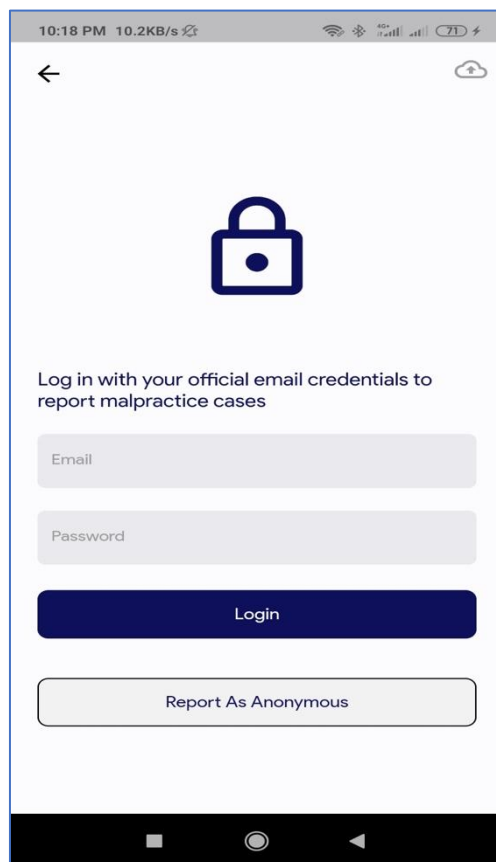
8. Click “Submit” button to save capture data. A message box notifying the user of a successful/failed capture operation appears on the top of the screen.

PED malpractice report module

Main characteristics:

The PED Malpractice report module functionalities allow to report/record malpractice cases from their mobile device either as a staff or as an anonymous user.

Malpractice cases can also be reported either instantly or saved locally on user’s device pending when it is being submitted online.



Malpractice authentication screen

Staff Reporting

- Users are required to authenticate with their official email credentials and click on “Login” button
- All malpractice reported will be attached to the user for further processing on the web portal, e.g broadsheet printing, updating of malpractice reports due to error.

- User and malpractice report data are synchronized with the web portal.



Reported malpractice screen

- List of reported malpractice cases by the staff is being displayed here
- Staff user clicks on the “+” button to report a new malpractice case

Anonymous Reporting

- User clicks on “Report As Anonymous” button
- Users are expected to be general public and staff who are yet to get their official email credentials
- User are expected to provide their phone number, the office they want to report to and office they are reporting from.

4:41 PM 5.2KB/s

← Fill location information

Phone Number

Submit report to:

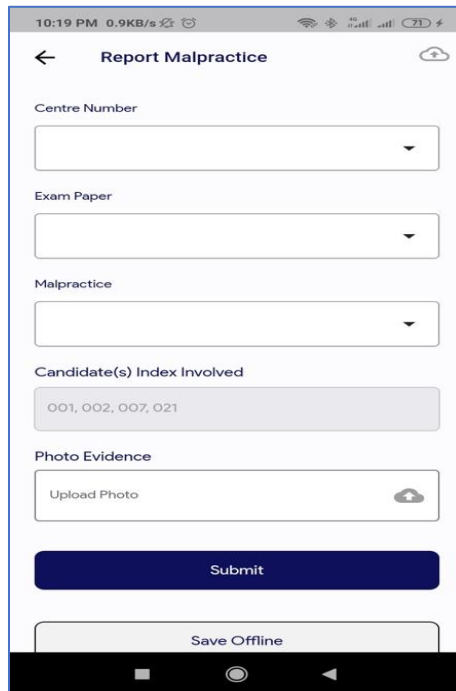
I'm reporting from

Submit

Anonymous data screen

Reporting Malpractice

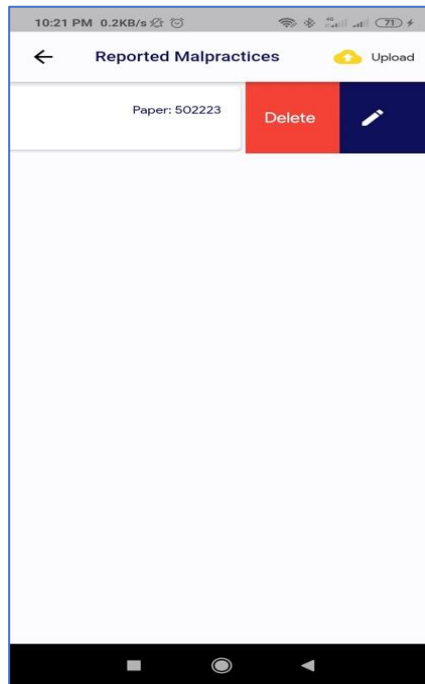
- Select "Centre Number"
- Select "Exam Paper"
- Select "Malpractice"
- Select "indexes of Candidate involved" in the malpractice
- Upload or take photo evidence (Optional)
- Click on "Submit" button to submit instantly
- or
- Click on "Save Offline" button to save locally on your device until you decide to upload.



Report malpractice screen

Offline malpractice operation

- On the malpractice authentication screen, the number of offline malpractice report will be indicated on the top right “cloud” icon if there are any.
- The “Cloud” icon is only functional if there is a malpractice report saved locally on the device
- The following operation can be done on offline malpractice reports
 - View all operation
 - Edit operation
 - Delete operation
- To “View all” all offline malpractice reports, click on the “Cloud” icon on the top left of the malpractice authentication screen. User gets to the “Offline malpractice report” screen
- To “Edit”/” Delete”, users are required to swipe the malpractice report to the left to access these operations



Offline malpractice report screen

- To upload locally saved malpractice reports, click on “Upload” button on the top right of the “offline malpractice report” screen
- Clicking on the “delete” menu option erases that particular report from the device. Please note that this operation is irreversible
- Clicking on the “pen” menu option gets the user to an “update malpractice report” screen where they can update that particular malpractice report.

Update offline report screen